

Northgate Grad Night Class of 2017



👤 Senior Parent Packet 👤

Information in Packet	Action Needed
👤 Senior Parent Letter	Read
👤 Grad Night Team Contacts	Read
👤 Grad Night Facts & Policies	Read & discuss with your senior
👤 Permission/Registration Form & Pymt	Pay by March 5th for discount - price goes up- Register online Grad Night 2017 Registration
👤 Volunteer Sign-up Form (online sign-up preferred)	Anytime to Sign Up Genius
👤 Sponsorship Form (online payment available)	Anytime to online Sponsorship
👤 Centre Concord Release (must be printed and signed for ALL registrants)	Turn in to Grad Night box in NG office ASAP
👤 Memory Collage Information	Turn in by May 1

Return all forms and payment (only if by check) to:

Checks payable to: Northgate Grad Night

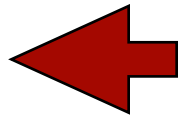
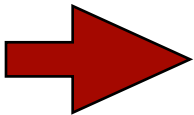
Grad Night 2017
Northgate High School
425 Castle Rock Road
Walnut Creek, CA 94598

***** PLEASE NOTE: ONLINE REGISTRATION IS PREFERRED *****

Payment methods: PayPal/credit card or personal check
PLEASE USE THE FORMS IN THIS PACKET FOR YOUR INFORMATION
and ONLY if you do not have access to the internet.

FOR ONLINE REGISTRATION GO TO:

[Grad Night 2017 Registration](#)



*** Important Senior Parent Letter ***

Grad Night 2017

Dear Senior Parents:

You've heard about Grad Night – it's an alcohol and drug-free all-night celebration for the Northgate senior class that immediately follows their graduation ceremony at the Concord Pavilion. More than 85% of the graduating Northgate seniors participate. This fun-filled celebration is planned and paid for by parents with support from the PFC and community. Grad Night features games, a casino, outdoor activities, dancing, magician, prizes, bowling, food and beverages, hypnotist, spa, photos and more.

Grad Night is on Thursday, June 8th, 2017 from 9:30 PM - 4:30 AM at Centre Concord

The enclosed materials will inform you about Grad Night and provide you with options to support the event as a senior parent. We encourage you to complete all paperwork and submit the forms along with payment for your student **NOW**, by **March 5th**, *to take advantage of the reduced rate*. In addition to completing forms and paying Grad Night fees, every senior parent is asked to participate through volunteer support for the event and/or as a financial sponsor.

Seniors and their parents are should register Online for Grad Night, volunteer sign-ups and event sponsorship. To register online - [Grad Night 2017 Registration](#)

Visit our Grad Night webpage for more information: [Northgate Grad Night Website](#)

Registration Options:

- 1) Register online and pay by PayPal/credit card
- 2) Register online and mail check payment
- 3) Print forms in this packet, mail in forms and check payment (*payable to: Northgate Grad Night*)
Grad Night 2017 - Northgate High School
425 Castle Rock Road, Walnut Creek, CA 94598
- 4) Scholarships are available. Contact Vice-Principal [Kelly Eagan](#) for information.

Forms in This Packet:

- Grad Night 2017 Planning Team
- Facts and Policies
- Permission/Reservation Form
- Volunteer Sign-up via Sign-Up Genius Link
- Sponsor Form
- Centre Concord Release and Waiver Form (***This form must be printed and signed for each student registrant and delivered to the Grad Night Box in the main office--original signatures only--regardless if registered online or on printed forms – Many people turned this in during walk-through registration or at Senior Night***)
- Memory Collage instructions

If you have any questions, do not hesitate to contact us.

Your 2017 Grad Night Co-Chairs,
Lisa Lamm, Cathy Escobar
Email: nggradnight@gmail.com

*** Northgate Grad Night 2017 Planning Team ***

<p>Co-Chairs</p> <p>Lisa Lamm Cathy Escobar</p>	<p>Entertainment</p> <p>Kristin Mortl</p>	<p>Decorations - Spa</p> <p>Teresa Walchirk Jody Elze Melissa Assael</p>	<p>Decorations - Dance Floor</p> <p>Cathy Weddle</p>
<p>Decorations – Boys Bathroom</p> <p>Kelly Burgoyne Charyl Levy</p>	<p>Fundraising</p> <p>Janet Read Jill Sandberg</p>	<p>Prizes</p> <p>Shannon Cashman Lori Woodruff</p>	<p>Casino</p> <p>Geoff Mettler Holly Hewes</p>
<p>Food</p> <p>Deanna Cossu Michele McGowan Amy Sanchez</p>	<p>Security</p> <p>Mike Escobar</p>	<p>T-Shirts</p> <p>Laura McMahon</p>	<p>Check-In/Bag Room</p> <p>Kristen Kupsh Denise Bettencourt</p>
<p>Memory Wall</p> <p>Lara Smith</p>	<p>Registration</p> <p>Anne Giannini Andrea Sbarro</p>	<p>Preview Night (non-senior) Open Volunteer needed</p>	<p>Clean-Up/Take Down</p> <p>Open Volunteers needed</p>

Please visit [Northgate Grad Night Website](#)

*** Facts and Policies ***

Northgate Grad Night 2017

GRAD NIGHT FACTS:

What: Grad Night is an all night, alcohol and drug-free party for the Northgate High School Class of 2017 that features entertainment, dancing, games, prizes, food and beverages.

When: Thursday, June 8, 2017. The Grad Night party will begin immediately following the Graduation Ceremony and concludes at 4:30 a.m. on Friday morning, June 9, 2017.

Where: Centre Concord, 5298 Clayton Rd., Concord (adjacent to Clayton Valley Bowl)

Cost: **\$130 – before March 5th**
\$150 – March 6th to May 1st
\$170 – After May 1st
Ticket Sales End June 4th

All sponsored activities and food are included in the cost. The Grad Night permission form must be signed by a parent/guardian and must accompany payment. **Once all forms and payment have been received and processed, an email confirmation will be sent.**

Who: Only students from Northgate High School's Class of 2017 may attend the Grad Night party.

Dress: Casual...Comfortable...Wear Grad Night T-shirt...Bring socks for bowling...Bring a sweatshirt...Bring something (such as plain white t-shirt) for air-brushing.

Security: Northgate parents will be staffing and chaperoning the event. Upon arrival, seniors will check all personal items at the secured checkroom. Access is allowed on a limited basis.

Students will not be allowed to bring backpacks or purses to the Grad Night party.

Neither Northgate High School/Parent Faculty Club nor Centre Concord nor any persons connected with the Grad Night party are responsible for any lost or stolen items.

GRAD NIGHT POLICIES:

1. Only registered students from Northgate High School's Class of 2017 may attend.
2. Grad night will begin immediately following the Graduation Ceremonies, June 8, 2017 (approx 9:30 p.m.) and will conclude at 4:30 a.m. on June 9, 2017.
3. Parents/Guardians should provide transportation to/from Centre Concord for your senior. Please be sure to be there by 4:30 a.m. to pick up your tired graduates.
4. All seniors will be expected to **check in at Centre Concord by 10:30 p.m. on June 8, 2017.** Parents/guardians will be notified of "no shows".
5. Seniors will **not be allowed to bring any backpacks or purses** to Centre Concord.
6. Personal items (i.e. wallet) will be stored in a secured checkroom. Each senior will be provided with a Grad Night bag to store personal items and prizes. Access to Grad Night bags will be allowed for personal items on a limited basis. Prizes should be checked in and stored in the Grad Night bag.
7. No liquids, alcohol or chemical substances will be permitted. Parent chaperones will be checking seniors at the door with a pat down and breathalyzers.
8. Students are to wear clothing that is appropriate for school and must remain fully clothed throughout the event. Students will be expected to wear their Grad Night t-shirts (distributed during graduation rehearsal).
9. No outside food or beverages.
10. Seniors must be present to win prizes.
11. If for any reason a senior checks out early (before 4:30 a.m. closing), he/she will not be allowed to return. Early check out procedure is as follows:
 - Senior must sign out with a Grad Night Co-Chair.
 - Parent/guardian will be required to pick up their son/daughter from Centre Concord if checking out early

***** PLEASE NOTE: ONLINE REGISTRATION IS PREFERRED *****

Payment methods: PayPal/credit card or personal check

CLICK HERE FOR [Grad Night 2017 Registration](#)

🔗 Permission / Reservation Form 🔗

Please reserve space at Grad Night 2017 for:

PRINT CLEARLY

Student Name: _____ **T-Shirt Size** (Circle One) **S M L XL XXL**

A size Large T-shirt will be ordered if size is not selected

Birthdate: ____/____/____

Address: _____ **City:** _____

Student Cell # _____

Parent Email Address: _____

(for confirmation purposes)

Best Phone numbers where parents can be reached between

9:30 pm on 6/8/2017 to 4:30 am on 6/9/2017

(circle phone type)

1- _____ Cell / other

2- _____ Cell / other 3- _____ Cell / other

The above named student has my permission to attend Northgate High School's Grad Night on June 8, 2017 and will remain on the premises until 4:30 am on June 9, 2017. In the event that it may be necessary for my son or daughter to leave before 4:30 a.m., I am aware that he/she **will not be allowed to do so unless I pick them up**. I further release Northgate High School/Parent Faculty Club, Centre Concord, outside vendors and all persons connected with the Grad Night Party from all liability from any occurrence in route to and from the event, and any activities or occurrences during the event and from any liability due to lost or stolen items.

I have read and reviewed with my student the above release and the Grad Night Facts and Policies and we agree with them.

Student Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____

Print Parent Name _____

This permission form **must** be signed by a parent/guardian and accompany your payment.

Grad Night Fee (All sponsored activities and food are included.)

Payment before March 5th \$130

Payment from March 6th to May 1st \$150

Payment after May 1st \$170

Total amount attached: _____

Make checks payable to: **Northgate Grad Night** (checks only – no cash payments, please)

Mail or drop off payment and forms to: Grad Night 2017, Northgate High School
425 Castle Rock Rd, Walnut Creek, CA 94598

Once payment and all forms have been received and processed, an email confirmation will be sent.

Please specify medication needed to be taken during the Grad Night Party 2017.

Type: _____

Frequency & Dosage: _____

Time(s) to be administered: _____

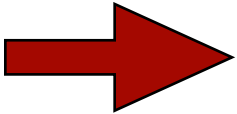
Food Allergies: _____

Other special needs or comments: _____

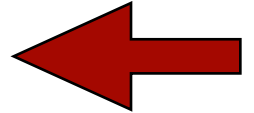
*** Volunteer Sign-Up via Sign-Up Genius Link ***

Northgate Grad Night 2017

Grad Night is planned, staffed and funded by Northgate parents. As a parent of a graduating senior, your time and support for this event is very important. You can help in advance by serving on a committee and/or working the night of the event. The Grad Night planning team and Class of 2017 thank you for making this commitment.



Please use this link to
[SIGN-UP GENIUS](#) to volunteer



Or

Contact us at: nggradnight@gmail.com

* Sponsor Form *

Northgate Grad Night 2017

Northgate High School's Grad Night 2017 is funded through financial donations provided by the community, businesses and Northgate parents. Your financial contribution will help keep our seniors alcohol and drug free, out of their cars and safe on graduation night - one of the most celebrated and potentially dangerous nights in a teenager's life.

Thank you for your commitment to a fun and safe graduation for the Northgate Class of 2017.

***Your support to maintain the entertainment, food, prizes and decorations
is definitely appreciated!***

Your sponsorship will be fully acknowledged in the Grad Night program and on the Sponsor Board at Preview Night. Please provide your name or the company that you prefer we use in all acknowledgements.

Northgate High School PFC's tax ID # is 23-7405489 and your donation will be **fully tax-deductible**. A receipt and acknowledgement letter will be sent to you.

- **For online donations, please use this link to [PayPal/credit card](#).**
- **For check donations, please complete this form.**

I will support Grad Night 2017 with my tax deductible donation of:

- Bronze Sponsor (\$100)
- Silver Sponsor (\$250)
- Gold Sponsor (\$500)
- Platinum Sponsor (\$1,000)
- Other amount _____

Name: _____ Telephone: _____

Company Name: _____ Email: _____

Address: _____

City/State: _____ Zip Code: _____

Please select one:

- You may acknowledge my sponsorship in the Grad Night program and on the Sponsor Board at Preview Night. Please provide your name or the company that you prefer we use in all acknowledgements.
- I would like to be an anonymous Grad Night donor.

Please enclose your check made payable to **Northgate Grad Night** to:

**Grad Night 2017, Northgate High School
425 Castle Rock Road, Walnut Creek, CA 94598**



RELEASE AND WAIVER OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT

I, _____ the parent/guardian of _____ (“the minor”), for myself and on behalf of the minor:

1. Consent to the minor’s participation in the City of Concord’s Grad Nite Event (hereinafter “Event”), which shall take place on _____ at the City of Concord’s Centre Concord facility. The Event may include a dance, casino-style games, a health spa, videos, and the serving of food and beverages. While the Event is conducted at a City owned facility, it is neither sponsored nor supervised by the City;
2. Acknowledged that the minor and I fully understand that although one or more representatives of the City of Concord (hereinafter “City”) may be present at the Event (in a non-supervising capacity), and although the event will be supervised and attended by the parents of certain participants, serious accidents can and occasionally do occur during activities such as the Event. As such, the minor’s participation may involve risk of serious injury or death, including economic losses, which may result not only from the minor’s own actions, omissions, and negligence, but also from the actions, omissions, and negligence of others, the condition of the facilities equipment, or areas where the event or activity is being conducted, the rules of play, or this type of event or activity;
3. Assume any and all risks of personal injuries to the minor, and release, waive, discharge, and relinquish the City, its officers, agents, employees, and volunteers from any and all claims, liens, damages, lawsuits, or liability for property damage, injury or death, resulting from, arising out of, or in any way connected with the minor’s participation in the Event. I agree and acknowledge that this Release and Waiver of Liability/Assumption of Risk shall apply even in the event that negligent acts or omissions (other than sole, active negligence) on the part of the City, its officers, agents, employees, or volunteers may have caused or contributed to the death, injury or property damage;
4. Authorize the City to contact or employ a licensed physician to render any medical treatment that may be deemed necessary for the minor or to take and admit the minor to any hospital. If such medical treatment or hospitalization is required, I agree to pay all medical and hospital bills relating thereto, permanent or partial disability, or death and damages to the minor’s or my property caused by or arising from the minor’s participation in the event or activity;
5. Agree that photographs, pictures, slides, movies, or videos of the minor may be taken in connection with the minor’s participation in the Event without compensation from the City, and consent to the use of photographs, pictures, slides, movies or videos for any legal purpose;
6. Warrant that the minor has no physical condition that would prevent him/her from participation in the Event.
NOTICE: Each student will be subject to a pat down search and Breathalyzer test, before entering the event.

I HAVE READ THIS WAIVER AND RELEASE IN ITS ENTIRETY. I FULLY UNDERSTAND IT, AND RECOGNIZE THAT THIS WAIVER AND RELEASE IS A LEGALLY BINDING DOCUMENT. I UNDERSTAND THAT BY EXECUTING THIS WAIVER AND RELEASE, AM VOLUNTARY ASSUMING THE RISKS DESCRIBED HEREIN, AND WAIVING MY LEGAL RIGHTS ASSOCIATED THEREWITH, AND/OR THE RIGHTS OF THE MINOR ON WHOSE BEHALF THIS DOCUMENT IS EXECUTED.

Signature of Parent (If participant is 18 or more years old, he/she alone may sign this Release)

_____ Date: _____



ACUERDO SOBRE LA LIBERACIÓN Y EXENCIÓN DE RESPONSABILIDAD Y SUPOSICIÓN DE RIESGO

Yo, _____, el padre/apoderado de _____
("el menor") en mi nombre y en nombre del menor:

1. Doy mi consentimiento para la participación del menor en el Evento Nocturno de Graduación de la Ciudad de Concord (de ahora en adelante referido como "Evento") el cual se realizará el _____ en las instalaciones del Centro de Concord de la Ciudad de Concord. El evento podrá incluir baile, juegos al estilo de los casinos, tratamiento de belleza o cuidado personal, videos y servicio de comidas y bebidas. Aunque el Evento se realiza en una instalación de la Ciudad de Concord, no es ni auspiciado ni supervisado por la Ciudad;
2. Reconozco que el menor y yo completamente entendemos que aunque uno o más representantes de la Ciudad de Concord (de ahora en adelante referida como "Ciudad") puedan estar presente en el Evento (no en capacidad para supervisar) y aunque el evento será supervisado y concurrido por los padres de ciertos participantes, ocasionalmente algunos serios accidentes pueden y ocurren durante actividades tales como el Evento. Por lo tanto, la participación del menor puede involucrar el riesgo de serios accidentes o muerte, incluyendo pérdidas económicas, que resulten no solamente de las propias acciones, omisiones o descuido del menor, pero también de las acciones, omisiones y descuido de otros, las condiciones de los equipos de las instalaciones, o áreas donde el evento o actividad se realiza, reglamento de juegos o este tipo de evento o actividad;
3. Asumo cualquier y todos los riesgos de accidentes personales al menor y libero, desisto, descargo y exonero a la Ciudad, sus representantes, agentes, empleados y voluntarios de cualquier y toda forma de reclamo, embargo, daños, juicios o responsabilidad por daño a la propiedad, accidente o muerte, resultante de, que surga de, o en cualquier manera relacionada con la participación del menor en el Evento. Estoy de acuerdo y reconozco que este formulario de Liberación y Exención de Responsabilidad/ Suposición de Riesgo aplicará aún en el caso que los actos de descuido u omisiones (a menos que sea un descuido activo único) por parte de la Ciudad, sus representantes, agentes, empleados o voluntarios puedan haber causado o contribuido a la muerte, herida o daño a la propiedad.
4. Autorizo a la Ciudad a contactar o emplear un doctor certificado para que ofrezca cualquier tratamiento médico que se considere necesario para el menor o para llevar o ingresar al menor en cualquier hospital. Si dicho tratamiento médico u hospitalización se requiere, estoy de acuerdo en pagar todos los costos médicos y hospitalarios que se incurran, discapacidad parcial o permanente, o muerte y daños al menor o a mi propiedad causado por o que surgan de la participación del menor en el evento o actividad.
5. Estoy de acuerdo que las fotografías, diapositivas, retratos, películas o videos del menor pueden ser tomadas en relación con la participación del menor en el Evento sin compensación alguna por parte de la Ciudad, y doy mi consentimiento para el uso de estas fotografías, retratos, diapositivas, películas o videos para cualquier propósito legal;
6. Garantizo que el menor no tiene condición física alguna que pueda prevenir el que él o ella participe en el Evento.

NOTA: Antes de ingresar al evento, a cada estudiante se le registrará por encima y se le hará una prueba de Breathalyzer (para medir su nivel de alcohol).

HE LEÍDO ESTA LIBERACIÓN Y EXENCIÓN EN SU TOTALIDAD. LA ENTIENDO COMPLETAMENTE Y RECONOZCO QUE ESTA LIBERACIÓN Y EXENCIÓN ES UN DOCUMENTO LEGAL VALEDERO. ENTIENDO QUE AL FIRMAR ESTA LIBERACIÓN Y EXENCIÓN, ESTOY ASUMIENDO DE FORMA VOLUNTARIA TODOS LOS RIESGOS DESCRITOS EN ESTE DOCUMENTO, Y POR CONSECUENCIA DESISTIENDO DE MIS DERECHOS LEGALES ASOCIADOS, Y/O LOS DERECHOS DEL MENOR EN CUYO NOMBRE SE EJECUTA ESTE DOCUMENTO.

Firma del padre (si el participante es 18 años o mayor, él o ella puede firmar este documento por sí mismo/a)

Fecha: _____

* Memory Collage *

Northgate Grad Night 2017

It's time to get out those pictures and make a collage of your senior's life. The pictures can focus on your senior's high school years or their entire life; it's up to you. The memory collages will be displayed during Grad Night and will be returned to the students at the end of the night. These collages will be a wonderful keepsake for your senior.

The photo collage you create can be 8" x 12" or 8 ½" x 11", and **MUST BE VERTICAL** or **PORTRAIT VIEW**. We take the collage you provide and then mount it on 11" x 17" card stock that has a graphic design to frame the photographs and reflects this year's Grad Night theme (which is a secret, so don't ask).

You can use as many pictures as you want, but 10-15 pictures works well. PHOTOS ONLY--no poems, messages, etc.

DEADLINE: May 1, 2017 – Collages turned in early are appreciated!

**Memory collages must have the student's name and phone number written on the back. Mail or deliver the copy to:
Lara Smith, 24 Santa Ana Place, Walnut Creek 94598**

There are several ways to create your collage. **The easiest way to make a collage is by using the Costco website.** Walgreens also provides this service.

Costco Photo

Costco photo.com can be used to create the collage on an 8x12 sheet.

1. Log into Costco Photo <https://www.costcophotocenter.com/Home>
2. Select my photos and Upload photos from your computer.
3. Under Photo Gifts – select Collage Prints
4. Select 8x12 – then select Vertical – select Glossy – then Continue
5. Select your photos and then click Create Now
6. Select Continue and then you can order your collage to be printed

Photo Management Software

1. Click on the "create a new album button" which can be found to the right of the import button, just below the tool bar (it looks like a little book with a + sign), and create a Grad Night Collage album
2. Drag and drop pictures to this album.
3. Select the "create photo collage" button which is on the tool bar at the top of your Grad Night Collage album.
4. You then must make a number selection from the "settings" menu which is on the left side of your computer screen. Play around with the various settings and see what you like best.
 - a. Select the style of your collage, such as "Picture Pile," "Mosaic" or "Grid."
 - b. Select "Grid Spacing" if you want space between the photos.

- c. If you selected Grid Spacing, then you can select “Background Options” to add color to the spaces between the photos.
 - d. Select “Page Format” and choose “8 ½” x 11” or “Custom Aspect Ratio” and create a 8 x 12 format. Make sure you select the “portrait” button so that your collage is vertical. (If you plan to use Costco to print your collage you must use 8 x 12 format.)
 - e. Now shuffle your pictures until you are satisfied. The “shuffle pictures” button is at the bottom of your collage. You can also add and drop pictures until you get a result you like. There are other formatting options if you explore.
5. When you are happy with your result, click the “create collage” button.
 6. Print a copy using photo paper or high quality bond (photo paper is best).
- OR-
- Upload your collage to the Costco Photo Lab or other lab services and have them print out the collage (note: Costco does 8 x 12, but not 8 ½ x 11 prints).

Cut and Paste

If you don't have your photos stored on a computer or prefer to cut and paste, please follow these steps:

1. Select your photos, cut and paste to make a collage. Glue your photos onto an 8 ½” x 11” sheet of paper VERTICALLY. Rubber cement works best. Leave a ¼” border around the edge (it will not copy).
2. You can fill the entire sheet or not, your choice.
3. Photo copy your collage on a color copier onto photo paper at some place like Kinko's or the UPS store.

Questions or problems: [Lara Smith](mailto:kris_lara@msn.com)
kris_lara@msn.com
[925-939-3368](tel:925-939-3368)