



NORTHGATE

**DRAFT Minutes
PFC General Meeting
May 18, 2017
7:00 pm, Library**

Present: Joanna Sibley, Julie Chesnutt, Lisa Lamm, Katie Pierceall, Lisa Huynh, Tricia Zucker, Yvonne Ortega, Barb Wheeler, Monica Zorman, Melissa Sunburry, Nicole Padoan, Kim Harris, Betty Huang, Darlene Babcock, Cherell Glenn, Shannon Brueckner, Tamara Helfer, Julie Cimino, DeeDee Blankley, Carol Berger, Holly Hewes, Michael McAlister

Meeting Called to order: 7:03 pm

Principal's Report: Michael McAlister.

Campus fully in spring fever mode. CAASPP testing underway for juniors; students finding difficult to focus but online process has been smooth. Seniors shifting emotionally from arrogance at finishing to fear of leaving. Working on processing registrations for incoming Freshman.

Growth areas for the future include potential AP Capstone program, where students can take 6 AP courses in various disciplines and get certificate. Anticipates State funding moving towards structural improvements, potentially remodeling science wing to have more seating for labs and less reliance on "A" periods to continue to be sure every student gets science, as has happened for the last two years. There has been a 9% increase Northgate students meeting state a-g requirements, as well as 2- and 4- year college admissions rates. Of 300 students taking AP tests, 80% passed and 50% passed with a 4 or 5. But still room to grow. Shifting curriculum delivery from lectures to guided collaboration in classrooms.

PFC and parent support valuable to this effort. As administrator, takes seriously the value of community and stakeholder input. Funding of staff development and computer site tech in particular have allowed for this positive direction.

Support Counselor Update: Shannon Brueckner. Support counselors are available every school day. Shannon is on campus Mondays and Tuesdays, Simi Markhar covers Wednesdays, Thursdays and Fridays. They see students each period of the day and sometimes at lunch and brunch or in half hour before or after school. Get student self-referrals, as well as referrals from admins, teachers, parents, and other students and the campus Care Team. Issues include academic stress, peer relationships, depression, suicide, etc. Do their best to keep services as confidential as possible. Working to build other wellness resources on campus, including speakers, stress drop-in groups, supporting teacher questions, providing

expertise to senior projects, and parent education nights. The City of Walnut Creek has approved the \$20,000 grant supporting this program in its budget for next year.

Old Business:

Approve April 20, 2017 Minutes: It was moved, seconded, and passed to approve the April minutes as submitted.

New Business:

1. Approve "2017-18 Proposed Budget" (see handout "2017-18 Proposed Budget")

It was Moved and seconded to approve the 2017-18 PFC Proposed Budget.

Discussion: Concern was expressed about level of proposed reserves and whether they are adequate for a budget responsible for this many salaries. Concern was also expressed about the spending of diminishing carry-over funding, even though spending down the carry-over was planned from the beginning of the year. Joanna Sibley explained that she prioritizes putting parent donations to use for current students to the extent possible, rather than holding. Lisa Lamm explained that carryovers have ebbed and flowed over her years as treasurer, but budgets are reviewed and adjusted at monthly meetings to keep expenses managed.

Discussed various explanations as to why EdFund donations were down this year, including the CAPS process, and whether budgeting for same number as last year was realistic projection.

PFC working to improve walk-through registration process to get donations from as many families as possible. We will know majority of next year's donations by mid-September, and with the main Oktoberfest fundraiser in early October, will have more realistic sense of position for the year. Will also know whether class section funds will need to be used by that point. If adjustments to expense lines are necessary, they can be made early in the budget year.

Tamara Helfer suggested that the PFC consider holding reserves outside of the budget, as NIMB organization does. Consensus seemed to be that PFC would prefer to operate with additional reserves as district salaries can fluctuate.

This current year's salary increase in Computer Tech was not budgeted, but next year's planned increase is in the budgeted expense projection. Mr. McAlister shared that this extra tech position and the contribution to staff development funding were critical elements to the progress they are making in the classroom.

Motion tabled until individual motions required by District to accept PFC responsibility for salaried positions are considered.

College & Career Secretary Position

Moved, seconded, and passed (no opposition) to support the College and Career Secretary position at .475 FTE for the 2017-18 school year.

Site Support Tech

Moved, seconded, and passed (no opposition) to support the Site Support Tech II position at .70 FTE for the 2017-18 school year.

Class Sections

Moved, seconded, and passed (no opposition) to support .40 Class Sections (2 class sections @ .20) for the 2017-18 school year.

Support Counselors

Moved, seconded, and passed (no opposition) to support the Support Counselors as independent contractors up to \$54,500 for the 2017-18 school year.

Sports Med After School Program

Moved, seconded, and passed (no opposition) to support the Sports Medicine after school intern program up to \$15,000 with an independent contractor to supervise the program for the 2017-18 school year.

Returned to tabled motion to approve the 2017-18 Proposed Budget". Quorum present. Vote taken. Motion passed (no opposition).

2. 2017-18 PFC Board Volunteers

Moved, seconded, and passed (no opposition) to approve a 3rd year term for the following board members for the 2017-18 school year: Julie Chesnutt, Secretary.

Moved, seconded, and passed (no opposition) to approve the presented slate of PFC Board Volunteers for the 2017-18 school year.

Executive Board	2017-18 Volunteers
President	Joanna Sibley
First Vice President - Parliamentarian	
Second Vice President - Fundraising	DeeDee Blankley
Secretary	Julie Chesnutt
Treasurer	
Education Fund Co-Chair	Darlene Babcock
Education Fund Co-Chair	Kathy Wallrath
Education Fund Co-Chair-Matching Funds	Jamie LaPierre
Financial Secretary	Miriam Casco
Standing Committees	
Auditor	
Baccalaureate	
Baccalaureate	
Baccalaureate	
Campus Beautification	Julie Chesnutt
Campus Beautification	Dinah Baharin
Campus Beautification	Sabine Kroeber
Communication - Special Projects	Mark Pulver
Communication - Team	Kristin Kupsh

Communication - Team	Monica Zorman
Communication - Team	Katie Pierceall
Communication - Web-site	Susan Fong
Directory	Jen Dungca
Directory	Janine Patterson
Finals Fuels	Katie Pierceall
Finals Fuels	Jenn Boswell
Freshman Orientation Lunch	Jen Dungca
Freshman Orientation Lunch	Marlene Smith
Gift Cards/Bronco Bucks	
Gift Cards/BroncoBucks	
Grad Night	
Grad Night	
Parent Advisory Committee (PAC)	Kim Harris
Amazon Smile/Shopping Rewards	
Site Council Liaison	Julie Stokol
Oktoberfest	DeeDee Blankley
Oktoberfest	Jackie Byrd
Oktoberfest	Katie Pierceall
Oktoberfest	Miriam Lattanzi
Oktoberfest	Jenn Boswell
Support Counselor Liaison	Faye Mettler
Teacher Appreciation	Sian Davies
Teacher Monthly Gift Baskets	Marianne Howie
Teacher Appreciation	Michele Momich
Teacher Representative	Karen Jenkins
Volunteers Coordinator	
Walk-thru Registration (Aug. 2017)	Jackie Byrd
Walk-thru Registration (Aug. 2017)	Nicky Henzie
Walk-thru Registration (Aug. 2017)	Julie Stokol
Walk-thru Registration (Aug. 2017)	Darlene Babcock

3. A HUGE thank you to all PFC volunteers who are graduating or are taking a break with no students at Northgate. Your many hours of service have been appreciated!!

4. Mr. McAlister would like parents to be aware of new trend. Last year were seeing Xanex misuse among students. This year seeing “Jewels”, Jewel vape pen vaporizers, where they use extracted oils for a high that has no detectable odor or secondary effects. Students are showing up high with no evidence of consumption. Be aware as parents and have a conversation with your student.

Committee Reports:

Oktoberfest—DeeDee Blankley. Saturday night, October 14th. Save the date! Shadelands rolled over our facility reservation, and Spring Fling team staying on to plan a fun first-annual PFC Oktoberfest party. Additions to the planning committee welcome! Raised almost \$3,000 from recent online auction of 21 time-sensitive Spring Fling donations. Working on how to structure auction for Oktoberfest, maybe some also online so those not able to attend can also bid. Have many donations but continue to seek.

Grad Night—Lisa Lamm. 70% of class has purchased tickets. Great sane and sober event planned by parents from Northgate and partner high schools. Sign-Up Genius coming for volunteers. Please sign up! Need 100 volunteers to make evening happen.

Site Council-- Julie Stokol. Written report from May 2 Site Council Meeting submitted:

Site Safety Update (Ben Campopiano) The school practiced its first ever lunchtime evacuation drill and it went well. Students made it to the field evacuation area in about 8 minutes. Next year, the school will work more on the run-hide-fight model that teachers have been educated about regarding intruder scenarios.

An Alamo middle school, where Mr. Campopiano's brother is principal, recently experienced a lockdown right before school let out for the day. Mr. McAlister and the vice-principals debriefed about this scenario. They are seeking to increase the number of parents who use the app "Remind" as a means of texting the parent community about emergency events that may arise.

Principal's Report (Michael McAlister) Mr. McAlister showed site council members the CASSPP testing schedule for juniors this year. He shared that graduation rates have increased for the 3rd year in a row, with A-G rates increasing by 9% in 2 years. NG college acceptance rates to two to four year schools have increased by 9% in the past year.

Three hundred students are taking at least 1 AP test.

Math teacher Ellen Weinstock-Mehl shared that in a survey she conducted of 140 students in her classes, 61% said that people and friends are what makes it for them at this school.

PFC updates (Julie Stokol) I shared possible reductions and/or cuts from next year's PFC budget in the areas of discretionary spending, PFC reserve, Principal's Fund, Staff Development and Technology. I reported that PFC funding of staffing positions will not be affected by cuts in next year's budget. A teacher and staff member said they did not realize PFC funded staffing positions at the school. Faye Mettler and I listed the staff positions supported by PFC and I included some dollar amounts.

PEAK—Kim Harris. PFC has received its budgeted \$3,000 donation from PEAK for this year. PEAK has reserved \$30,000 to implement a STEAM program at feeder pattern elementary schools and Foothill. Trying to see how to best integrate with Northgate programs. Spazzmatics concert at Eve's on the Waterfront was a fun evening hosted by a great venue. Hoping to do again next year, possibly adding a party bus to the event.

MDUSD Parent Advisory Committee—Kim Harris. Has attended two meetings, one explaining the new Dashboard to help manage data that will plug into the LCAP process, and one giving an overview of LCAP program. The final version of the MDUSD LCAP will be available for public comment by mid-June Board meeting.

Instrumental Music Boosters—Tamara Helfer. Classical concert at the Leshner was on Tuesday. Fabulous musical selections and Mr. Ahn did a great job as MC. Jazz bands play at Yoshi's next Monday, contact her for limited tickets still available.

Vocal Music Boosters—Trish Zucker. Spring Concerts this Wednesday and Thursday. \$5 tickets at the door. Groups all did well at CMEA competitions.

Campus Beautification: Sabine Kroeber will be heading up committee planning Fall Campus Clean-Up Day on October 14th. Looking for project ideas and people interested in helping plan.

Meeting adjourned at 8:45 pm.

NEXT MEETING:

**Special Date for First Back-to-School General PFC Meeting of 2017-18:
September 7, 2017 at 7pm in the Library**

Respectfully submitted,
Julie Chesnutt
PFC Secretary
5/22/17